

McMASTER UNIVERSITY

UNIVERSITY ACCOMMODATION

Group Reference: **Canadian Economic Association Conference - May 26 - 29, 2005**

On campus accommodation in one of McMaster's residences is available to delegates. Delegates are asked to complete and return the *Pre-Registration Accommodation Form* below by **Thursday, April 28, 2005**. **Payments** are pre-processed upon receipt of form. Confirmations along with directional information and check-in location will be sent to delegates who have pre-registered. **Refunds** will be granted if written notice of cancellation is received by Housing & Conference Services by 4:00 p.m., **Monday, May 23, 2005**. All or part cancellations are subject to a \$20.00 administrative fee. No-shows will not receive any refund. **NOTE:** upon arrival, credits/refunds will NOT be granted for any un-used portion of your reservation.

ACCOMMODATION & HOT BREAKFAST PACKAGE

Hedden & Brandon Halls (Traditional Style) \$56.05 per person, per night - **SINGLE** Occupancy / \$47.09 per person, per night - **DOUBLE** Occupancy
These rates include 1 night accommodation, hot breakfast, bed linens, towels, parking, GST @ 7% and PST @ 5% (Roommate's name must be included for Double rate to apply. Single rate will be charged if no roommate indicated)

Mary E. Keyes Residence (Suite Style) \$73.97 per person, per night (4 single private bedrooms per suite)
This rate includes 1 night accommodation, hot breakfast, daily service, bed linens, towels, parking, GST @ 7% and PST @ 5%.

PRE-REG ACCOMMODATION FORM - Please Print Clearly

LAST NAME _____ FIRST NAME _____ ' FEMALE ' MALE
ADDRESS _____ CITY _____ PROV/STATE _____
COUNTRY _____ POSTAL/ZIP CODE _____ E-MAIL _____
FAX # _____ PHONE # _____

ARRIVAL DATE: _____ DEPARTURE DATE: _____

HEDDEN HALL/ Single Occupancy \$56.05 per person, per night x _____ x _____ = \$ _____

BRANDON HALL # of people # of nights
Double Occupancy \$47.09 per person, per night x _____ x _____ = \$ _____

of people # of nights
Roommate (if applicable) _____ Roommate paying separately? YES ' NO '

MARY E. KEYES \$73.97 per person, per night x _____ x _____ = \$ _____
of people # of nights

Prefer To Share Suite With (if applicable)

- 1) _____
- 2) _____
- 3) _____

Are above delegates' paying separately? YES ' NO '

METHOD OF PAYMENT (Sorry, no personal cheques)

' VISA ' MASTERCARD or
' INSTITUTIONAL CHEQUE (cheques payable to McMaster University)

CREDIT CARD INFORMATION

CARD HOLDER _____

CARD # _____

EXPIRY DATE _____

SIGNATURE OF CARD HOLDER _____

RETURN COMPLETED FORM, WITH PAYMENT, TO:
HOUSING & CONFERENCE SERVICES (CONFERENCE OFFICE)
McKAY HALL ROOM 124
McMASTER UNIVERSITY
1280 MAIN STREET, WEST
HAMILTON, ONTARIO
Canada L8S 4K1

OFFICE USE ONLY: Date Received: _____ Payment Processed: \$ _____

FAX: 905-529-3319; PHONE: 905-525-9140, X24781; E-MAIL: confs@mcmaster.ca

Amount Owing Upon Arrival (if applicable): \$ _____ RMS ID#: _____ Staff Initial: _____

GROUP REFERENCE: CEA

Other RMS ID #'s: _____ Confirmation Sent: _____

Method: P M E F

Meal Count Completed: # _____